

Listening & Speaking

## Skillful Second Edition

Skillful Second Edition is a five-level academic series spanning the Common European Framework of Reference for Languages (CEFR) from levels A1 to C1. Each level is split into two books, one for Reading & Writing and the other for Listening & Speaking. Skillful Second Edition offers a skills syllabus and covers listening, speaking, reading, and writing, with vocabulary, grammar, pronunciation, and study skills.

## The CEFR

The CEFR is an international standard which aims to provide a transparent, coherent, and comprehensive means of describing language ability. It describes what language learners can do in different skills across six broad levels, from A1 to C2, with some of these levels being further broken down into sub-levels (e.g. A2 can be subdivided into A2 and A2+). It consists of a set of scales containing descriptors indicating what a learner can do in that context.

Originally published in 2001, the CEFR was extended in 2017 and now includes an expanded list of descriptors to describe language ability at different levels. The CEFR mapping for Skillful Second Edition was carried out using the 2017 extended set of descriptors, a copy of which is freely available on the Council of Europe website: <https://rm.coe.int/common-european-framework-of-reference-for-languages-learning-teaching/168074a4e2>

## How to use the Skillful Second Edition CEFR maps

There are two versions of CEFR maps in this document. Both versions contain the same mapping information in different formats – it is up to you which version you want to use.

**Version 1** is organized by the CEFR scales and descriptors, which allows you to browse the mapping document from a CEFR point of view. So, for example, you first identify the relevant scale and descriptor you are interested in and then can see which course learning outcomes map to that descriptor, as well as their location in the book.

**Version 2** is organized unit by unit, which allows you to browse the course learning outcomes chronologically. These are mapped to the relevant CEFR descriptor(s), and the CEFR Ref column indicates which of the scales the descriptor is taken from – a table summarizing the CEFR scales and their references is provided at the start of Version 2.

For both versions, it is important to note that only relevant CEFR scales and descriptors have been included. On some occasions, no suitable CEFR descriptor was identified for a particular learning outcome. All descriptors included are at or within one band of the target level of the book.

Listening & Speaking

Version 1: organized by CEFR scales and descriptors

<b>COMMUNICATIVE LANGUAGE ACTIVITIES: SPOKEN RECEPTION</b>			
<b>OVERALL LISTENING COMPREHENSION</b>			
<b>CEFR</b>	<b>CEFR Descriptor</b>	<b>Learning outcome(s)</b>	<b>Unit (Page)</b>
<b>A2</b>	Can understand enough to be able to meet needs of a concrete type provided speech is clearly and slowly articulated.	I can pick out specific information when I hear a conversation about a general interest topic that is spoken clearly.	2 (p28)
		I can recognize numbers accurately in a spoken lecture or presentation.	8 (p136)
<b>B1+</b>	Can understand straightforward factual information about common everyday or job related topics, identifying both general messages and specific details, provided speech is clearly articulated in a generally familiar accent.	I can recognize descriptive details in a spoken lecture or presentation.	8 (p140)
		I can recognize when a speaker provides additional information in a spoken presentation or lecture.	10 (p172)
<b>UNDERSTANDING CONVERSATION BETWEEN OTHER SPEAKERS</b>			
<b>CEFR</b>	<b>CEFR Descriptor</b>	<b>Learning outcome(s)</b>	<b>Unit (Page)</b>
<b>A2</b>	Can recognize when speakers agree and disagree in a conversation conducted slowly and clearly.	I can recognize when speakers agree and disagree in a conversation that is conducted slowly and clearly.	3 (p46)
		I can recognize when speakers correct or contradict each other in a conversation that is conducted slowly and clearly.	4 (p64)
<b>A2+</b>	Can generally identify the topic of discussion around him/her that is conducted slowly and clearly.	I can listen for key words in order to get an idea of what people are talking about when I hear a conversation.	1 (p10)
<b>B1</b>	Can generally follow the main points of extended discussion around him/her, provided speech is clearly articulated in standard speech.	When I listen to a lecture, presentation or discussion, I can organize the information into categories to help me to understand it.	7 (p118)

Listening & Speaking

LISTENING AS A MEMBER OF A LIVE AUDIENCE			
CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
B1	Can follow a straightforward conference presentation or demonstration with visual support (e.g. slides, handouts) on a topic or product within his/her field, understanding explanations given.	I can recognize when a speaker gives explanations or examples.	5 (p82)
	Can follow in outline straightforward short talks on familiar topics, provided these are delivered in clearly articulated standard speech.	I can understand the main points of a lecture.	5 (p86)
		I can tell when a speaker reaches a conclusion in a spoken presentation or lecture.	9 (p158)
		I can recognize the structure of a spoken presentation or lecture: introduction, body and conclusion.	10 (p174)
B1+	Can follow a lecture or talk within his/her own field, provided the subject matter is familiar and the presentation straightforward and clearly structured.	I can recognize cause and effect relationships when I listen to a spoken explanation or lecture that is spoken clearly.	2 (p32)
		I can recognize the ways in which a speaker classifies items in a talk or lecture.	7 (p122)
LISTENING TO THE RADIO AND AUDIO RECORDINGS			
CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
A2	Can understand and extract the essential information from short, recorded passages dealing with predictable everyday matters that are delivered slowly and clearly.	I can understand the main ideas in a factual radio interview that is delivered clearly.	1 (p14)
B1	Can understand the main points of radio news bulletins and simpler recorded material about familiar subjects delivered relatively slowly and clearly.	I can recognize when a speaker talks about the advantages and disadvantages of something provided they speak slowly and clearly.	4 (p68)

Listening & Speaking

**COMMUNICATIVE LANGUAGE ACTIVITIES: SPOKEN PRODUCTION**

**OVERALL SPOKEN PRODUCTION**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>B1</b>	Can reasonably fluently sustain a straightforward description of one of a variety of subjects within his/her field of interest, presenting it as a linear sequence of points.	I can deliver a straightforward, structured description of a subject.	7 (p128)

**SUSTAINED MONOLOGUE: GIVING INFORMATION**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>A1</b>	Can give a simple description of an object or picture while showing it to others using basic words, phrases and formulaic expressions, provided he/she can prepare in advance.	I can describe a picture, indicating clearly where things are in relation to each other.	8 (p146)

**SUSTAINED MONOLOGUE: PUTTING A CASE (E.G. IN A DEBATE)**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>B1</b>	Can briefly give reasons and explanations for opinions, plans and actions.	I can give reasons for my opinions in a simple way.	4 (p74)

**ADDRESSING AUDIENCES**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>A2</b>	Can give a short, rehearsed, basic presentation on a familiar subject.	I can deliver an appropriate introduction to a straightforward presentation.	5 (p92)
		I can deliver an appropriate conclusion to a straightforward presentation.	9 (p164)
<b>A2+</b>	Can give a short, rehearsed presentation on a topic pertinent to his/her everyday life, briefly give reasons and explanations for opinions, plans and actions.	I can give reasons for my opinions in a simple way.	4 (p74)
		I can talk about what I think will happen in the future	10 (p182)
<b>B1</b>	Can give a prepared straightforward presentation on a familiar topic within his/her field which is clear enough to be followed without difficulty most of the time, and in which the main points are explained with reasonable precision.	I can signal clearly to listeners that I am explaining a point.	6 (p110)

Listening & Speaking

**COMMUNICATIVE LANGUAGE ACTIVITIES: SPOKEN INTERACTION**

**CONVERSATION**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>A2+</b>	Can establish social contact: greetings and farewells; introductions; giving thanks.	I can introduce people to each other in formal and informal situations.	1 (p20)

**INFORMAL DISCUSSION (WITH FRIENDS)**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>A2</b>	Can express opinions in a limited way.	I can express my opinion, agreement and disagreement in a simple way.	3 (p56)
<b>A2+</b>	Can agree and disagree with others.		

**COMMUNICATIVE LANGUAGE STRATEGIES: RECEPTION**

**IDENTIFYING CUES AND INFERRING**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
<b>B1</b>	Can follow a line of argument or the sequence of events in a story, by focusing on common logical connectors (e.g. however, because) and temporal connectors (e.g. after that, beforehand).	I can recognize cause and effect relationships when I listen to a spoken explanation or lecture that is spoken clearly.	2 (p32)
		I can follow the steps in a spoken description of a process when these are clearly signposted.	6 (p104)
		I can recognize references to past and present time in a spoken presentation or lecture.	9 (p154)
	Can make basic inferences or predictions about text content from headings, titles or headlines.	Before I listen to a lecture or presentation, I can predictions about the content to help me to understand.	3 (p50)

Listening & Speaking

**COMMUNICATIVE LANGUAGE COMPETENCES: SOCIOLINGUISTIC**

**SOCIOLINGUISTIC APPROPRIATENESS**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
A2+	Can perform and respond to basic language functions, such as information exchange and requests and express opinions and attitudes in a simple way.	I can ask for permission.	2 (p38)

**COMMUNICATIVE LANGUAGE COMPETENCES: PRAGMATIC**

**TURNTAKING**

CEFR	CEFR Descriptor	Learning outcome(s)	Unit (Page)
A2	Can ask for attention.	I can ask for attention.	2 (p38)

Version 2: organized unit by unit

CEFR SCALE		CEFR REF	
COMMUNICATIVE LANGUAGE ACTIVITIES	Spoken Reception	Overall listening comprehension	CLA-SR-OLC
		Understanding conversation between other speakers	CLA-SR-UC
		Listening as a member of a live audience	CLA-SR-LMLA
		Listening to the radio and audio recordings	CLA-SR-LRA
	Spoken Production	Overall spoken production	CLA-SP-OSP
		Sustained monologue: Giving information	CLA-SP-SMGI
		Sustained monologue: Putting a case (e.g. in a debate)	CLA-SP-SMPC
		Addressing audiences	CLA-SP-AA
	Spoken Interaction	Conversation	CLA-SI-C
		Informal discussion (with friends)	CLA-SI-ID
COMMUNICATIVE LANGUAGE COMPETENCES	Sociolinguistic	Sociolinguistic appropriateness	CLC-S-SA
	Pragmatic	Turntaking	CLC-P-TT

Listening & Speaking

UNIT 1				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
10	I can listen for key words in order to get an idea of what people are talking about when I hear a conversation.	A2+	<ul style="list-style-type: none"> <li>Can generally identify the topic of discussion around him/her that is conducted slowly and clearly.</li> </ul>	CLA-SR-UC
14	I can understand the main ideas in a factual radio interview that is delivered clearly.	A2	<ul style="list-style-type: none"> <li>Can understand and extract the essential information from short, recorded passages dealing with predictable everyday matters that are delivered slowly and clearly.</li> </ul>	CLA-SR-LRA
20	I can introduce people to each other in formal and informal situations.	A2+	<ul style="list-style-type: none"> <li>Can establish social contact: greetings and farewells; introductions; giving thanks.</li> </ul>	CLA-SI-C
UNIT 2				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
28	I can pick out specific information when I hear a conversation about a general interest topic that is spoken clearly.	A2	<ul style="list-style-type: none"> <li>Can understand enough to be able to meet needs of a concrete type provided speech is clearly and slowly articulated.</li> </ul>	CLA-SR-OLC
32	I can recognize cause and effect relationships when I listen to a spoken explanation or lecture that is spoken clearly	B1	<ul style="list-style-type: none"> <li>Can follow a line of argument or the sequence of events in a story, by focusing on common logical connectors (e.g. however, because) and temporal connectors (e.g. after that, beforehand).</li> </ul>	CLS-R-ICI
		B1+	<ul style="list-style-type: none"> <li>Can follow a lecture or talk within his/her own field, provided the subject matter is familiar and the presentation straightforward and clearly structured.</li> </ul>	CLA-SR-LMLA
38	I can ask for attention.	A2	<ul style="list-style-type: none"> <li>Can ask for attention.</li> </ul>	CLC-P-TT
	I can ask for permission.	A2+	<ul style="list-style-type: none"> <li>Can perform and respond to basic language functions, such as information exchange and requests and express opinions and attitudes in a simple way.</li> </ul>	CLC-S-SA

Listening & Speaking

UNIT 3				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
46	I can recognize when speakers agree and disagree in a conversation that is conducted slowly and clearly.	A2	<ul style="list-style-type: none"> <li>Can recognize when speakers agree and disagree in a conversation conducted slowly and clearly.</li> </ul>	CLA-SR-UC
50	Before I listen to a lecture or presentation I can predictions about the content to help me to understand	B1	<ul style="list-style-type: none"> <li>Can make basic inferences or predictions about text content from headings, titles or headlines.</li> </ul>	CLS-R-ICI
56	I can express my opinion, agreement and disagreement in a simple way.	A2	<ul style="list-style-type: none"> <li>Can express opinions in a limited way.</li> </ul>	CLA-SI-ID
		A2+	<ul style="list-style-type: none"> <li>Can agree and disagree with others.</li> </ul>	CLA-SI-ID
UNIT 4				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
64	I can recognize when speakers correct or contradict each other in a conversation that is conducted slowly and clearly.	A2	<ul style="list-style-type: none"> <li>Can recognize when speakers agree and disagree in a conversation conducted slowly and clearly.</li> </ul>	CLA-SR-UC
68	I can recognize when a speaker talks about the advantages and disadvantages of something provided they speak slowly and clearly.	B1	<ul style="list-style-type: none"> <li>Can understand the main points of radio news bulletins and simpler recorded material about familiar subjects delivered relatively slowly and clearly.</li> </ul>	CLA-SR-LRA
74	I can give reasons for my opinions in a simple way.	B1	<ul style="list-style-type: none"> <li>Can briefly give reasons and explanations for opinions, plans and actions.</li> </ul>	CLA-SP-SMPC
		A2+	<ul style="list-style-type: none"> <li>Can give a short, rehearsed presentation on a topic pertinent to his/her everyday life, briefly give reasons and explanations for opinions, plans and actions.</li> </ul>	CLA-SP-AA

Listening & Speaking

UNIT 5				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
82	I can recognize when a speaker gives explanations or examples.	<b>B1</b>	<ul style="list-style-type: none"> <li>Can follow a straightforward conference presentation or demonstration with visual support (e.g. slides, handouts) on a topic or product within his/her field, understanding explanations given.</li> </ul>	CLA-SR-LMLA
86	I can understand the main points of a lecture.	<b>B1</b>	<ul style="list-style-type: none"> <li>Can follow in outline straightforward short talks on familiar topics, provided these are delivered in clearly articulated standard speech.</li> </ul>	CLA-SR-LMLA
92	I can deliver an appropriate introduction to a straightforward presentation.	<b>A2</b>	<ul style="list-style-type: none"> <li>Can give a short, rehearsed, basic presentation on a familiar subject.</li> </ul>	CLA-SP-AA
UNIT 6				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
100	I can recognize the speaker's opinion in a talk or discussion.	<b>N/A</b>	<ul style="list-style-type: none"> <li>No relevant CEFR descriptor at this level.</li> </ul>	N/A
104	I can follow the steps in a spoken description of a process when these are clearly signposted.	<b>B1</b>	<ul style="list-style-type: none"> <li>Can follow a line of argument or the sequence of events in a story, by focusing on common logical connectors (e.g. however, because) and temporal connectors (e.g. after that, beforehand).</li> </ul>	CLS-R-ICI
110	I can signal clearly to listeners that I am explaining a point.	<b>B1</b>	<ul style="list-style-type: none"> <li>Can give a prepared straightforward presentation on a familiar topic within his/her field which is clear enough to be followed without difficulty most of the time, and in which the main points are explained with reasonable precision.</li> </ul>	CLA-SP-AA

Listening & Speaking

UNIT 7				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
118	When I listen to a lecture, presentation or discussion, I can organize the information into categories to help me to understand it.	B1	<ul style="list-style-type: none"> <li>Can generally follow the main points of extended discussion around him/her, provided speech is clearly articulated in standard speech.</li> </ul>	CLA-SR-UC
122	I can recognize the ways in which a speaker classifies items in a talk or lecture.	B1+	<ul style="list-style-type: none"> <li>Can follow a lecture or talk within his/her own field, provided the subject matter is familiar and the presentation straightforward and clearly structured.</li> </ul>	CLA-SR-LMLA
128	I can deliver a straightforward, structured description of a subject.	B1	<ul style="list-style-type: none"> <li>Can reasonably fluently sustain a straightforward description of one of a variety of subjects within his/her field of interest, presenting it as a linear sequence of points.</li> </ul>	CLA-SP-OSP
UNIT 8				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
136	I can recognize numbers accurately in a spoken lecture or presentation.	A2	<ul style="list-style-type: none"> <li>Can understand enough to be able to meet needs of a concrete type provided speech is clearly and slowly articulated.</li> </ul>	CLA-SR-OLC
140	I can recognize descriptive details in a spoken lecture or presentation	B1+	<ul style="list-style-type: none"> <li>Can understand straightforward factual information about common everyday or job related topics, identifying both general messages and specific details, provided speech is clearly articulated in a generally familiar accent.</li> </ul>	CLA-SR-OLC
146	I can describe a picture, indicating clearly where things are in relation to each other.	A1	<ul style="list-style-type: none"> <li>Can give a simple description of an object or picture while showing it to others using basic words, phrases and formulaic expressions, provided he/she can prepare in advance.</li> </ul>	CLA-SP-SMGI

Listening & Speaking

UNIT 9				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
154	I can recognize references to past and present time in a spoken presentation or lecture.	B1	<ul style="list-style-type: none"> <li>Can follow a line of argument or the sequence of events in a story, by focusing on common logical connectors (e.g. however, because) and temporal connectors (e.g. after that, beforehand).</li> </ul>	CLS-R-ICI
158	I can tell when a speaker reaches a conclusion in a spoken presentation or lecture.	B1	<ul style="list-style-type: none"> <li>Can follow in outline straightforward short talks on familiar topics, provided these are delivered in clearly articulated standard speech.</li> </ul>	CLA-SR-LMLA
164	I can deliver an appropriate conclusion to a straightforward presentation.	A2	<ul style="list-style-type: none"> <li>Can give a short, rehearsed, basic presentation on a familiar subject.</li> </ul>	CLA-SP-AA
UNIT 10				
PAGE	LEARNING OUTCOME	LEVEL	CEFR DESCRIPTOR	CEFR REF
172	I can recognize when a speaker provides additional information in a spoken presentation or lecture.	B1+	<ul style="list-style-type: none"> <li>Can understand straightforward factual information about common everyday or job related topics, identifying both general messages and specific details, provided speech is clearly articulated in a generally familiar accent.</li> </ul>	CLA-SR-OLC
174	I can recognize the structure of a spoken presentation or lecture: introduction, body and conclusion.	B1	<ul style="list-style-type: none"> <li>Can follow in outline straightforward short talks on familiar topics, provided these are delivered in clearly articulated standard speech.</li> </ul>	CLA-SR-LMLA
182	I can talk about what I think will happen in the future.	A2+	<ul style="list-style-type: none"> <li>Can give a short, rehearsed presentation on a topic pertinent to his/her everyday life, briefly give reasons and explanations for opinions, plans and actions.</li> </ul>	CLA-SP-AA